

**Safe Work Method Statement** for general locksmith & low voltage security electronic works of a minor nature not impacting on the building structure, not requiring supervision, utilising hand tools and has minimal effect on the public.

Job number:	Technician(s):	
Date of SWMS	Client representative(s):	

Basic risk identification guide for technicians to complete before starting work request. Any checked items should be listed on page 2 identifying the task(s) with risk and what control measure will be taken to reduce the risk or whether a specific SWMS is required before works can proceed.

**HIGH RISK IDENTIFICATION CHECKLIST**

- Risk of falling more than 2 metres
- Likely to disturb asbestos
- Work in or near a trench/shaft/hole
- Work near chemicals/fuel/refrigerant lines
- Work near energised electrical installations
- Work in a confined space
- Lifting/Moving heavy objects
- Risk of glass breakage
- Work in area with movement of powered mobile plant (forklifts etc)
- Work on or adjacent to public traffic areas (eg roads, railway line, carpark etc)
- Work in area with artificial extremes of temperature
- Work utilising powered mobile plant or equipment

**CLIENT SITE REQUIREMENTS**

- Sign-in register
- Asbestos register
- Site specific induction

**WILL 240v POWER TOOLS BE USED?**

- No
- Yes
  - Electrical cords are tagged
  - Safety cut-off device available

**PPE personal protection equipment required**

- Safety vest / hat / eyewear
- Protective clothing; boots
- Safety eyewear
- Other

<b>Task description with risk.</b>	<b>What is the risk / hazard?</b> Identify the hazards that may cause harm to workers or the public.	<b>What are the control measures?</b> What can be implemented to make the activity as safe as possible? Write " <b>SWMS required</b> " if a specific SWMS is required to be written for this activity.

<b>Name of worker(s) completing this assessment</b>	<b>Worker signature and date signed</b>